

Health and Safety Plan Summary: Fox Chapel Area School District

Anticipated Launch Date: August 24, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting, and Ventilation

Requirement(s)	Strategies, Policies, and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Clean and disinfect surfaces and objects within the school and on school buses. Spaces include classroom and common areas, offices, restrooms, door handles, on district transportation.</p> <p>The typical daily cleaning procedure is as follows (but may vary depending on room)</p> <ul style="list-style-type: none"> ● Wash all desks and touch points with general purpose cleaner ● Disinfect all desks and touch points with approved disinfectant (ensuring proper manufacturer instructions are followed) ● Remove trash ● Vacuum carpets to ensure that particles are removed ● Dust mop room ● Wet mop or spot mop room as needed <p>Written protocols for cleaning throughout the day will be monitored through a checklist by custodial supervisors. Cleaning staff will take measure to not disrupt instruction but at times may need to clean areas where students are present.</p>

	<p>Communal drinking fountains will be turned off and covered, alternative sources, such as water brought from home and bottled water will be provided to students. Touchless filling stations will be installed in each building if pending availability.</p> <p>Bus Drivers and aides will be asked to wear a mask or face shield when students are entering and exiting the school vehicle and to the extent feasible when the bus is in motion.</p> <p>Bus aides will be required to wear a mask whenever they are within (6) feet of another person.</p> <p>Drivers will be assigned to spray all high touch surfaces with disinfectant between runs.</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air, when possible, in alignment with district safety guidelines.</p>
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Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies, and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>The district will follow the Targeted Mitigation Order issued by Governor Wolf on July 16, 2020 that sets limits for gatherings.</p> <p>Six feet of social distancing throughout instructional and non-instructional settings will be used to the maximum extent feasible.</p> <p>When six feet is not feasible, strategies will be used to engage in social distancing:</p>

*** Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms**

- The wearing of face coverings to reduce aerosol spread of contagions
- Orienting desks to face the same direction
- Seating students on only one side of tables or group desks
- Use of alternate building spaces to allow for further distancing
- Use of outdoor areas to increase social distancing during suitable weather in accordance with current safety guidelines
- Limit physical interaction through partner or group work
- Establish distance between the teacher's desk/board and students' desks
- Removal of unused desks and furniture in classrooms to maximize social distancing (to the extent feasible)

Utilize cafeterias and additional spaces to allow for distancing during lunches. Consider alternative scheduling to decrease the number of students in lunch periods.

Staff will serve all meal selections; students will not have buffet or self-selection by hand.

Distance students in eating spaces and require face coverings when not eating/drinking.

Directional markings will be utilized to limit face to face contact.

Students will be able to provide their pin number verbally to the cashier instead of entering it on the pin pad to eliminate the high touch area. Cash payments will be discouraged.

Cafeterias and other common areas will have markings and traffic flow signage including spaced markings in serving lines.

*** Hygiene practices for students and staff including the manner and frequency of hand washing and other best practices**

*** Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**

*** Handling sporting activities consistent with the Centers for Disease Control and Prevention ([CDC Considerations](#))**

Where feasible, grab and go meals will be encouraged with other alternative locations to eat.

Use of disposable flatware, trays, and drinks

Staff members will not congregate for meals and will maintain appropriate social distancing from colleagues during time away from students.

Hand washing/sanitizing will occur frequently including upon entry to the building, before and after meals or snacks, and after any transition from one building space to another.

Hand washing/sanitizing procedures will be reinforced through signage in highly visible locations and regular morning announcements and supervised by staff throughout the day.

Instruction will be provided to students on hand washing, respiratory hygiene, and cough etiquette on a daily basis.

Signage will be posted in highly visible locations that promote everyday protective measures and include information for how to prevent the spread of germs.

Non-essential visitation will not be permitted. Essential visitors, such as outside student service providers, maintenance, and safety personnel, will adhere to strict procedures including face coverings at all times in school buildings and those visitors may be subject to screening before gaining entry to the building. When feasible, meetings and professional development can occur virtually.

Signage will be displayed at all buildings indicating access restrictions and guidelines for entering buildings.

for Youth Sports) for recess and physical education classes

The district will follow the Targeted Mitigation Order issued by Governor Wolf on July 16, 2020 that sets limits for gatherings.

Recess can occur while maintaining proper social distancing and hand washing/sanitizing procedures by providing individual activities that are enjoyable and encourage physical activity.

Recess times may be staggered throughout the day to minimize exposure to students in other classes.

Activities in the gym will maintain social distancing when possible, requiring curricular adjustments to limit student contact and sharing of equipment.

Physical education teachers will utilize activities that focus on student wellness such as mindfulness, stress release, and fitness that accommodate social distancing to the extent feasible.

Physical education classes are encouraged to be outdoors when possible.

Class assignments and projects will be managed through the digital environment to the fullest extent possible and with consideration of what is developmentally appropriate for different age groups and with consideration of the content.

Limit sharing of high-touch materials to extent possible (art supplies, math manipulatives, science equipment, etc.), or limit the use of supplies and equipment to one group of children at a time and clean and disinfect these items between uses.

Procurement of additional manipulative materials for instruction will reduce the sharing of resources between students through providing individual sets when possible.

*** Limiting the sharing of materials among students**

<p>* Staggering the use of communal spaces and hallways</p>	<p>Adjust collaborative projects, experiments, and inquiries to limit student physical interaction but maintain student engagement and learning.</p> <p>Develop entry and exit procedures that allow for social distancing for both bus and family-provided transportation.</p> <p>Restrict the use of communal spaces, such as science labs, to assigned times with sanitation after each use.</p> <p>Limit movement throughout the building and restrict mixing between groups to the extent possible by keeping the same student and staff groupings together throughout the school day as much as possible.</p> <p>Stagger transition times to reduce hallway traffic throughout the day.</p> <p>Face coverings are required for students and staff in hallways and all communal spaces unless they meet approved exemptions per health department guidelines.</p> <p>When possible, one way traffic patterns and spacing indicators will be used.</p>
<p>* Adjusting transportation schedules and practices to create social distance between students</p>	<p>Arrival and dismissal procedure/schedule to allow for social distancing as feasible.</p> <p>Spacing students on buses will occur to the maximum extent feasible.</p> <p>Students will be required to wear face coverings at the bus stop and while riding the bus.</p> <p>Buses will be sanitized regularly using approved disinfectants.</p>

*** Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students**

*** Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school year calendars**

Weather permitting, bus windows will be open for ventilation.

Siblings may be seated together and seat assignments will be provided to students to the extent feasible.

Establish guidelines for bus stops and for loading/unloading students to minimize congregation of children from different households.

Field trips will not be scheduled at this time.

Three to six feet of social distancing throughout instructional and non-instructional settings will be used to the maximum extent feasible.

When six feet is not feasible, strategies will be used to engage in social distancing:

- The wearing of face coverings to reduce aerosol spread of contagions
- Orienting desks to face the same direction
- Seating students on only one side of tables or group desks
- Use of alternate building spaces to allow for further distancing
- Use of outdoor areas to increase social distancing during suitable weather, in accordance with current safety guidelines
- Limit physical interaction through partner or group work
- Establish distance between the teacher's desk/board and students' desks
- Removal of unused desks and furniture in classrooms to maximize social distancing (to the extent feasible)

Current before- and after-school child care services held at district buildings can continue. All child care providers will adhere to district

	<p>procedures and protocols while providing services in district buildings and on district transportation.</p> <p>Transportation changes will be communicated via the district website and email systems.</p>
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies, and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Symptom screening should be done by all parents/guardians each morning before the school day.</p> <p>Parents/guardians should not send children with symptoms of COVID-19 on a bus or bring them to school. Students exhibiting symptoms at school will immediately be quarantined, screened, and sent home.</p> <p>School staff will visually screen students upon entry and throughout the day for symptoms of COVID-19 and refer students to the nursing staff when symptoms are suspected.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill, following normal call-off procedures.</p> <p>Temperature screenings will be conducted randomly and for students exhibiting symptoms upon entry to the building and throughout the day.</p> <p>Students and staff will consistently be made aware of signs and symptoms of COVID-19.</p>

*** Isolating or quarantining students, staff, and/or visitors if they become sick or demonstrate a history of exposure**

Students and staff will go to the nurse immediately if feeling symptomatic.

The district will share resources with the school community to help families understand when to keep children home.

When a student is being kept home for possible COVID-19 symptoms and/or exposure, parents will be required to report the absence to the school building the morning of the absence.

Each building will have a designated isolation/quarantine space separate but near the nurse's office for students to await pick up by a parent/guardian when exhibiting symptoms. Alternative rooms will be designated if multiple students require isolation at the same time.

If a student or staff member becomes ill with symptoms during the school day, they will be isolated in a designated area in each building until they can be transported home.

School nurses and other healthcare providers will use Standard and Transmission-Based Precautions when caring for sick students and staff members or those exhibiting symptoms.

Follow Pennsylvania and Allegheny County Health Department protocols for quarantine/isolation as well as clean and sanitize areas exposed to a student/staff that has been isolated.

The district will follow Pennsylvania and Allegheny County Health Department guidance for responding to suspected or known cases of COVID-19 by staff and students.

Students and staff members who are ill with COVID-19, or have been in close contact with a person who is ill, should follow the Centers for

*** Returning isolated or quarantined staff, students, and/or visitors to school**

Disease Control and Prevention (CDC) Guidelines for isolation and quarantine.

Staff and students may not return until they have met Pennsylvania Department of Health and Allegheny County Department of Health criteria to discontinue home isolation or quarantine and/or are cleared by a physician via written confirmation.

Classrooms and other areas that were used by person testing positive for COVID-19 will be thoroughly cleaned and disinfected and not used to the extent possible.

Any faculty or staff member who presents with new COVID-19 symptoms during the school day will be immediately relieved of daily duties and sent home. Those with children in the district will take their child home from school as well.

Staff and students may return to school after following the timeline outlined by the Centers for Disease Control and Prevention (CDC) and by the Allegheny County Health Department. The school nurse and/or principal must be notified prior to return to ensure that appropriate criteria have been met.

Staff and students will be asked to provide written documentation from a physician clearing them to return to school after testing positive or suspecting COVID-19 based on symptoms.

The district will communicate to staff and families regarding schedule changes, changes to safety protocols, and to inform families of exposure when recommended by the Pennsylvania or Allegheny County Health Departments as we do with other state-reportable diseases, while maintaining the privacy and confidentiality of those affected.

<p>* Notifying staff, families, and the public of school closures and within school year changes in safety protocols</p>	<p>The district will utilize multiple platforms to communicate information, including a designated page on the district website with dated updates and guidance, through mass communication via robocall and text, social media, and written communication. The district will make efforts to provide translated resources and communication to the extent possible and as identified</p>
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Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies, and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>The district nursing department and administration will monitor Pennsylvania, Allegheny County, and federal guidance on COVID-19 transmission in our school communities.</p> <p>Families who have students with high-risk health needs may contact the school nurse and/or school mental health staff to discuss the best learning options for their child.</p> <p>Staff members who are in a Centers for Disease Control and Prevention (CDC)-classified high-risk category should speak to the human resources department about their specific needs.</p> <p>Staff meetings and other necessary staff gatherings will be held virtually, to the extent feasible.</p> <p>Meetings with parents and families will be conducted virtually to the extent feasible.</p> <p>Employees will receive education on steps to take to minimize exposure to COVID-19.</p>

<p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>* Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>* Strategic deployment of staff</p>	<p>All non-essential visitation by outside guests will be prohibited, when possible. This includes visits by parents/guardians, student teachers, and other non-essential people who are not students or district employees. The district will seek to provide opportunities for volunteers outside of the school buildings for PTOs and other frequent visitors to the school district buildings.</p> <p>Per the Pennsylvania Department of Health, faculty and staff are required to wear face coverings (masks/face shields) when working in close proximity to others (within 6 feet) and are recommended even in circumstances where face coverings are not required.</p> <p>Per the Pennsylvania Department of Health, all students are required to wear face coverings on district transportation and on district property.</p> <p>Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability, and students who would be unable to remove a mask without assistance, are not required to wear face coverings.</p> <p>The district will determine additional considerations and supports needed for students and staff with disabilities and complex medical needs to ensure the safety of these students and the individuals providing services to these students.</p> <p>The district will define roles and responsibilities to meet the needs articulated in this plan.</p> <p>Classroom coverage and student instruction and supervision will be addressed by the district and building administration.</p>
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